

**SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
GOVERNING BOARD REGULAR MEETING MINUTES
November 15, 2007**

President David Spence called the Regular Meeting of the Governing Board of the San Gabriel Valley Council of Governments (“SGVCOG”) to order in Southern California Edison’s Customer Technology Application Center, 6090 North Irwindale Avenue, Irwindale, CA 91702 at 6:25 PM.

1. Preliminary Business

Roll was called by self introduction and the following people were in attendance.

Governing Board Members

Arcadia
Azusa
Claremont
Covina
Duarte
La Canada Flintridge
LaVerne
Monrovia
Monterey Park
Pasadena
Pomona
San Marino
Sierra Madre
South Pasadena
Walnut
West Covina
LA County, District 1
LA County, District 4

Robert Harbricht
Angel Carrillo
Sam Pedroza
Meline Juarez
John Fasana
Dave Spence
Jon Blickenstaff
Mary Ann Lutz
Sharon Martinez
Sid Tyler
George Hunter
Robert Twist
Enid Joffe
Michael Cacciotti
Mary Su
Steve Herfert
Bobi Johnson
Wil Briesemeister

Absent

Alhambra
Baldwin Park
Diamond Bar
El Monte
Glendora
Industry
Irwindale
La Puente
Montebello
San Dimas
San Gabriel
South El Monte
LA County, District 5

Staff

Nicholas T. Conway
Joseph Silvey
Mary Lou Echternach
Paul Philips
Bill Trimble
John Landrum
Marisa Creter
Kathleen Boyd

Executive Director
Burke Williams & Sorensen
Transportation Consultant
City Managers’ Representative
Planning Directors’ TAC Representative
COG Bookkeeper
Staff
Staff

Guests

Rainbow Yeung
Roger Hernandez
Tom Jenkins
Yoko Igawa

SCAQMD
West Covina
Parsons Brinckerhoff
Monterey Park

2. Public Comment

None.

3. Changes to Agenda Order; Identify Subsequent Need or Emergency Items

None.

4. Consent Items

A motion was made to approve the following Consent Items:

4.1 Approval Items

- 4.1.1. Governing Board – 10/18/07
- 4.1.2. Warrant Register and Cash Statement
- 4.1.3. Draft SGVCOG Joint Powers Authority Agreement to add Water Agencies
- 4.1.4. Cancellation of December Meeting
- 4.1.5. Four Corners Delegate and Alternate – Call for Nominations

4.2 Receive and File

- 4.2.1. Finance Committee Minutes
- 4.2.2. EENR Committee Minutes
- 4.2.3. Transportation Committee Notes
- 4.2.4. City Managers Steering Committee Meeting Minutes
- 4.2.5. Planning Directors TAC Meeting Notes
- 4.2.6. Public Works TAC Meeting Notes
- 4.2.7. ACE Construction Authority Meeting Minutes
- 4.2.8. ACE First Quarter Financial Report
- 4.2.9. Strategic Plan Status Report
- 4.2.10. Executive Director Monthly Report
- 4.2.11. November/December SGVCOG Calendar
- 4.2.12. Correspondence

(M/S/C: Hunter/Lutz; Unanimous)

5. General Counsel

5.1. Approval of BWS Invoice for Services of Retired Judge

Joe Silvey explained the costs for services of a retired judge, who provided arbitration/mediation services through ADR Services on the Caltrans conflict matter, exceeded the estimated budget of \$30,000. He stated Board approval was necessary to pay the final fees associated for that process. A motion was made to approve payment of Burke Williams and Sorensen invoice #120500 for \$3,643.75. (M/S/C: Herfert/Joffe; Unanimous)

6. President's Report

6.1. Strategic Plan Workshop – December 8, 2007

President Spence explained that all member cities were polled as to community activities on December 8 which might conflict with the Strategic Plan Workshop. Only three cities responded with conflicting programs. As the majority of cities did not have a conflict, President Spence urged Board members to attend the Strategic Plan Workshop on December 8th.

6.2. SGVCOG Gold Line Representative

The Governing Board considered the Gold Line positions, the interest of the current representatives in submitting their names for reappointment, and the SGVCOG's policy for appointment to such positions. A motion was made to appoint Jon Blickenstaff as the representative and Peter Yao as the alternate to the Gold Line Board if no other names were submitted after notification to all councilmembers in San Gabriel Valley. (M/S/C: Lutz/Tyler; Unanimous)

6.3. Emerald Necklace Project Presentation

President Spence introduced Clair Robinson, Executive Director of Amigo de Los Rios, who gave a PowerPoint presentation on the history, purpose and city participation of the Emerald Necklace project.

6.4. San Gabriel Valley Leadership – University Partnerships

The Board was reminded of the Leadership 21 program and the President called attention to the article written by SGV City Managers regarding SGV leadership. The article was included in the packet.

6.5. Merry Mingle – December 20, 2007

President Spence invited and reminded the Board of the Merry Mingle Reception at 5:30 PM on December 20, 2007 in the SGV Economic Partnership Offices. This event is co-sponsored by SGV Economic Partnership, PAN and SGVCOG.

7. Executive Director

7.1. Discuss and Consider Approval of SGVCOG Participation in Gang Summit

Executive Director reported on his meeting with Paul Philips, Chair of the City Managers Steering Committee, and Kim Raney, Covina Chief of Police and Chair of LA County Police Chiefs' Association, discussing the organization of the San Gabriel Valley Summit on Gangs and gang violence. A planning committee is being formed, including other police chiefs from the Valley and the Sheriff's Department, to put together a program that will be both informative and useful in the Valley's coordinated response to these challenges.

7.2. SCAQMD Eastern District Appointment Nomination

SB 886 (Negrete-McLeod) expanded AQMD Board seats and added a third seat for LA County. The newly created seat, now the Eastern Area, includes the 31 member cities of SGVCOG and the cities of Glendale, Burbank, Santa Clarita and San Fernando. Executive Director requested interested Boardmembers advise COG offices and contact Rainbow Yeung for additional information. City Selection Committee meets on January 3rd, where this election could be agendaized for election by the Mayors of all area cities.

7.3. Reorganization of the COG's Housing Trust Fund Committee

This item will be discussed at our December 8th Strategic Planning Session.

7.4. Review and Consider Changes to Policy and Technical Advisory Committee Quorum Policies

Executive Director proposed that the quorum for Governing Board not be changed but that changes be considered for the quorum requirements for the policy committees and TACs. Discussion followed and the Governing Board requested that the City Managers offer recommendations to be presented at a future Governing Board meeting.

7.5. SGV Homeless Services Study Request for Proposal

LA County has requested that the SGVCOG leadership look at the Valley holistically and identify both homeless services needs and the services currently provided by faith and community based organizations. Staff proposed a SGVCOG study that would be outsourced and divided into two phases. The information collected in this study effort will also help SGVCOG member agencies complete their housing elements which are due in Sacramento this June 2008. The costs of the study will be paid entirely by LA County and include money for SGVCOG staff to assist in managing the study program.

A motion was made to authorize the Executive Director to solicit proposals using the RFP in the packet and form a committee to oversee the SGV Homeless Services Study project. (M/S/C: Lutz/Cacciotti/Herfert – No; Motion carried).

8. Committee Reports

8.1. Policy and Ad Hoc Committees

8.1.1. ACE Construction Authority

George Hunter reviewed the report.

8.1.2. Disaster Preparedness/Trauma Care/Emergency Medicine Committee

Discussion is continuing with Adam Morrow, Los Angeles County Department of Public Health, regarding city locations for emergency drug dispensing as presented at the last Governing Board meeting.

8.1.3. Energy, Environment and Natural Resources Committee

Mary Ann Lutz referred to Emerald Necklace presentation.

8.1.4. Housing Trust Fund Ad Hoc Committee

Board was directed to staff memo in the agenda packet.

8.1.5. Transportation Committee

John Fasana referred to his report, discussed Congestion Mitigation Fees and updated the Board on 1B Goods Movement.

8.2. Technical Advisory Committees

8.2.1. City Managers' TAC

Paul Philips had no additional items at this time.

8.2.2. Planning Directors' TAC – No report

8.2.3. Public Works Directors' TAC – No report

8.3. Liaison Reports

8.3.1. Gold Line Foothill Extension

Jon Blickenstaff referred to his report that was distributed.

8.3.2. L A. County Regional Water Quality Control Board

Mary Ann Lutz stated there was no report at this time.

8.3.3. Rivers and Mountains Conservancy

Enid Joffe gave a brief update.

9. New Business Items for next Regular Meeting - None

10. Announcements

Sam Pedroza announced that the Merry Mingle was put on by the SGVCOG, SGVEP and PAN.

11. Closed Session

Joe Silvey, SGVCOG General Counsel, announced that, in accordance with Government Code 54957, the Governing Board would move to a Closed Session for the Performance Evaluation of the Executive Director of the SGVCOG. He also announced that while in Closed Session the Governing Board would consult with Legal Counsel concerning the initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (two potential cases). When the Governing Board returned from Closed Session, Joe Silvey announced that the Governing Board had not taken any action that needed to be reported.

12. Adjourn

The meeting adjourned at 8:30pm.