



# San Gabriel Valley Council of Governments

3452 East Foothill Blvd., Suite 810, Pasadena, California 91107-3142 Phone: (626) 564-9702 FAX: (626) 564-1116 E-Mail SGV@sgvcog.org

## SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS GOVERNING BOARD REGULAR MEETING MINUTES

October 18, 2007

Treasurer George Hunter called the Regular Meeting of the Governing Board of the San Gabriel Valley Council of Governments (“SGVCOG”) to order in Southern California Edison’s Customer Technology Application Center, 6090 North Irwindale Avenue, Irwindale, CA 91702 at 6:25 PM. Mark Kelly led the Pledge of Allegiance.

### 1. Roll was called by self introduction and the following people were in attendance.

#### Governing Board Members

Alhambra  
Azusa  
Baldwin Park  
Diamond Bar  
Duarte  
El Monte  
Glendora  
LaVerne  
Monrovia  
Montebello  
Pasadena  
Pomona  
Rosemead  
San Dimas  
San Gabriel  
San Marino  
Sierra Madre  
South Pasadena  
Walnut  
West Covina  
LA County, District 1  
LA County, District 4  
LA County, District 5

Steven Placido  
Angel Carrillo  
Marlen Garcia  
Carol Herrera  
Lois Gaston  
Ernest Gutierrez  
Mark E. Kelly  
Jon Blickenstaff  
Mary Ann Lutz  
Robert Bagwell  
Sid Tyler  
George Hunter  
John Nunez  
Denis Bertone  
Harry Baldwin  
Robert Twist  
Enid Joffe  
Michael Cacciotti  
Mary Su  
Steve Herfert  
Bobi Johnson  
Wil Briesemeister  
David Hall

#### Absent

Arcadia  
Claremont  
Covina  
Industry  
Irwindale  
La Canada Flintridge  
La Puente  
Monterey Park  
South El Monte

#### Staff

Nicholas T. Conway  
Joseph Silvey  
Rick Richmond  
Paul Philips  
Marisa Creter  
Kathleen Boyd

Executive Director  
Burke Williams & Sorensen  
ACE Construction Authority  
City Manager’s Representative  
Staff  
Staff

#### Guests

Rainbow Yeung  
Margaret McAustin  
Ricardo Rivera

SCAQMD  
Pasadena Councilmember  
SCAQMD

### 2. Public Comment

None.

### **3. Changes to Agenda Order; Identify Subsequent Need or Emergency Items**

Items 4.1.7 (Draft SGVCOG JPA Agreement) and 4.1.8 (SGV Bridges rated by FHWA as structurally unsafe) were pulled from the agenda.

Item 4.1.5 (SGVCOG Public Outreach Contract) was pulled for further explanation at the request of Sid Tyler. A clarification of the focus of this outreach and how results would be evaluated was requested. It was explained that the objective was to communicate with all cities, their respective residents and appropriate media outlets regarding the SGVCOG and our various projects. The Executive Director said he is working with the City Managers and will bring a report to the Governing Board in the Spring regarding the success of this program.

### **4. Consent Items**

#### **4.1 Approval Items**

A motion was made to approve the following Consent Items:

4.1.1 July 19, 2007 Governing Board Minutes

4.1.2 August 6, 2007 Governing Board Minutes

4.1.3 Warrant Register

4.1.4 Cash Statement

4.1.5 SGVCOG Public Outreach Contract

Authorized the Executive Director to execute a consultant contract with the Lee Andrews Group for media and community outreach services.

4.1.6 Water Agency Admission to SGVCOG

Approved the joint request by Three Valleys Municipal Water District, San Gabriel Valley Municipal Water District and the Upper San Gabriel Valley Municipal Water District to join the SGVCOG under a single membership. The Valley's three water agencies would have a single vote on the Governing Board and would pay total annual dues of \$30,000. They will be represented by a delegate and alternate chosen from among their agencies' Boards of Directors, which are comprised of publicly elected officials.

4.1.9 Media/Web Page Redesign

Authorized the Executive Director to enter a contract with Ewing & Beland to assist in redesign of the SGVCOG's website.

4.1.10 Policy Committee Staff Support and Equipment

Authorized the Executive Director to purchase computer equipment and software not to exceed \$5,000 for use by the new SGVCOG policy committee staff.

4.1.11 S1499 (Boxer & Feinstein) and HR2548 (Solis)

Authorized Executive Director to send a letter of support for S1499 and HR2548 (Marine Vessel Emission Reduction).

(M/S/C: Bertone/Briesemeister; Unanimous)

#### **4.2 Receive and File**

An additional motion was made to receive and file Section 4.2 as presented. (M/S/C: Bertone/Joffe; Unanimous)

### **5. Treasurer's Report**

#### **5.1. SGVCOG First Quarter Financial Report**

After George Hunter reviewed the reports, a motion was made to receive and file the First Quarter Financial Report. (M/S/C: Bertone/Nunez; Unanimous)

ACE Construction Authority First Quarter Financial Reports will be sent to the Governing Board in November after the ACE Board has reviewed them.

## **5.2. FY 2004 and 2005 AB 2766 Audits**

For information purposes, The Executive Director presented a copy of SCAQMD's recent audit of the SGVCOG's FY 2003-04 and FY 2004-05 AB 2766 Funds. He noted this was the sixth consecutive audit of the SGVCOG's AB 2766 funded programs that resulted in a clean audit. Discussion followed and included a comment on the SCAQMD's congratulations on the administration to the AB2766 program.

## **5.3. Status of SGVCOG 2006-07 Certified Financial Statements**

Executive Director explained that due to staff changes at ACE, there would be a delay in completing the 2006-07 Certified Financial Statements which would be brought to the Governing Board in February.

## **6. President's Report**

### **6.1. In memory of Boardmember Philip Marcellin**

George Hunter reviewed for the Board Phil Marcellin's service to the Valley and stated the meeting would be closed in his honor.

### **6.2. Status of Executive Director Evaluation**

The Executive Director Evaluation is complete and it will be reviewed by the Executive Committee at its next meeting.

### **6.3. "Health facilities Database Project" Los Angeles County Dept. of Public Health**

Adam Morrow, Los Angeles County Department of Public Health, gave a presentation on the Status of Point of Dispensing Planning in the San Gabriel Valley including the location of the current roster of dispensing sites during an epidemic or other health emergency. The County is in the process of updating its plans and dispensing locations. Discussion followed. The matter was referred to City Managers TAC for further analysis and development.

## **7. Executive Director**

### **7.1. Strategic Plan Status Report**

Executive Director called attention to the chart in the packet.

### **7.2. Strategic Plan Workshop**

The next workshop is scheduled for Saturday, December 8<sup>th</sup>. Discussion followed.

### **7.3. Executive Director Monthly Report**

Executive Director called attention to several activities in his monthly report including a Valley-wide Homelessness Study and Emerald Necklace.

## **8. Committee Reports**

### **8.1. Policy and Ad Hoc Committees**

#### **8.1.1. ACE Construction Authority**

Ernest Gutierrez reviewed his report.

#### **8.1.2. Disaster Preparedness/Trauma Care/Emergency Medicine Committee**

George Hunter reviewed the focus of this Committee and asked if anyone was interested in joining the Committee. David Hall and Sid Tyler both submitted their names for the Committee.

#### **8.1.3. Energy, Environment and Natural Resources Committee**

Mary Ann Lutz reported on Committee activities and said they would be checking with the cities on the status of alternate fuel vehicles. A policy to encourage the use of alternate fuel vehicles was adopted by the SGVCOG Governing Board last fiscal year.

**8.1.4. Housing Trust Fund Ad Hoc Committee – No report.**

**8.1.5. Transportation Committee**

Upcoming items include the SCAG RTP, the 57/210 Corridor/Caltrans study and the LRTP.

**8.2. Technical Advisory Committees**

**8.2.1. City Managers' TAC**

Paul Philips stated the City Managers are reviewing SCAG and Caltrans' I 210 Project, which would implement computer-controlled system-wide ramp metering.

**8.2.2. 2. Planning Directors' TAC – No report**

**8.2.3. 3. Public Works Directors' TAC – No report**

**8.3. Liaison Reports**

**8.3.1. Gold Line Foothill Extension**

Jon Blickenstaff updated the Governing Board on the efforts to extend the Gold Line to Ontario.

**8.3.2. L A. County Regional Water Quality Control Board**

Mary Ann Lutz gave a brief report and called attention the written report that was distributed at the meeting.

**8.3.3. Rivers and Mountains Conservancy**

Denis Bertone reported on grant funding for our cities and possible available funds.

**9. New Business Items for next Regular Meeting**

New business items for the next Regular Meeting will include: One-day Gang Summit and County Homelessness Meeting.

**10. Announcements**

Enid Joffe announced Huell Howser is going to be Sierra Madre Mayor for a day and Lois Gaston announced Duarte's 50-year Celebration Event will be on December 28<sup>th</sup>.

**11. Closed Session – None**

**12. Adjourn**

At 8:10 PM, the meeting was adjourned in memory of Philip Marcellin.