

Measure R Local Return

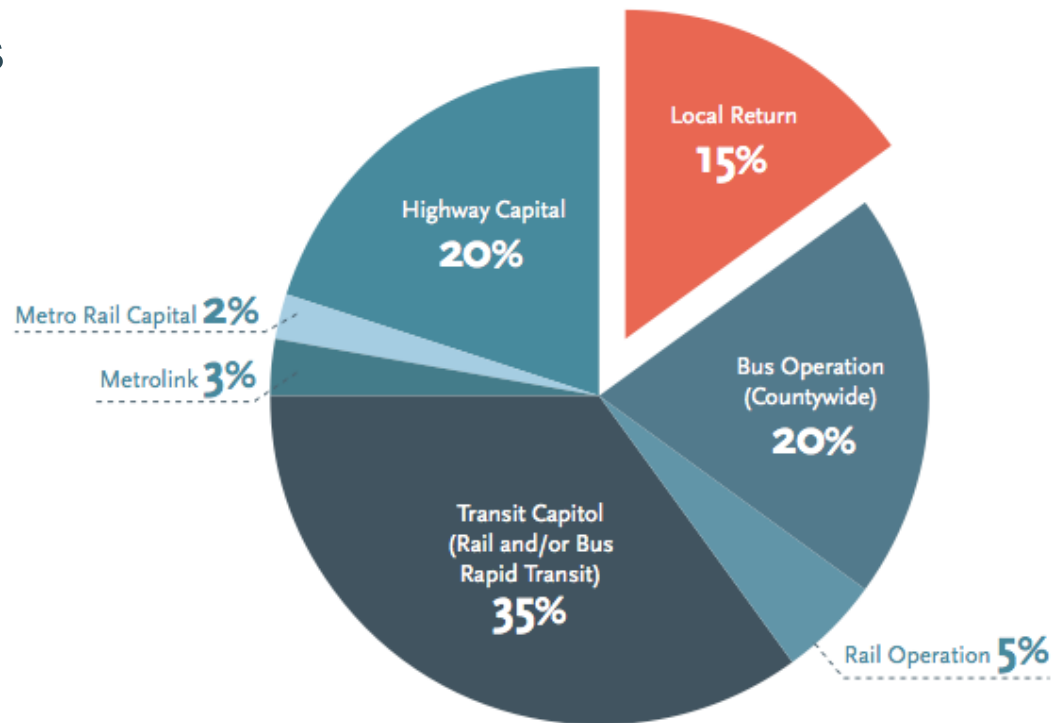
Draft Guidelines



Metro

Measure R Funds

- > Measure R is funded with $\frac{1}{2}$ cent sales tax revenues that Los Angeles County voters approved in Nov. 2008.
- > 15% of the tax is designated for Local Return (LR).



Measure R Local Return (LR)

- > More flexible program
- > Easier to program the funds
- > Less forms; but at the same time making sure the requirements of the ordinance are met



Eligible Projects

1. Streets and Roads
2. Traffic Control Measures
3. Bikeways and Pedestrian Improvements
4. Public Transit Services
 - > Fixed Route
 - > DAR
 - > Recreational Transit
5. Public Transit Capital
6. Transportation Marketing
7. Planning, Engineering and/or Study, CMP
8. Transportation Administration
9. Local Funding Contributions



LR Project Comparisons

Measure R

- > Streets and Roads improvements are more flexible, pot holes and complete streets added, PMS not required
- > Traffic Control Measures
- > Bikeways and Pedestrian
- > Public Transit Services. Recreational Transit Services given a new definition of boundaries – 300 miles from City of Origin
- > Public Transit Capital, Transportation Marketing, Planning, Engineering
- > Transportation Admin – 20% cap

Prop A and Prop C

- > Not allowed under Prop A; Prop C restricts use on streets heavily used by transit
- > Prop A restricted to Bus Priority; Prop C similar in eligibility Traffic Control Measures
- > Not allowed under Prop A; Prop C restricted to Bikeways, Prop C Pedestrian use only allowed if within bus stop/train station parameters
Bikeways and Pedestrian
- > Recreational Transit Services bound to area map
- > Similar in eligibility
- > Same

LR Project Comparisons

Measure R	Prop A and Prop C
> Promotes Sustainability	> Not expressly stated
> Jurisdictions are encouraged to coordinate their projects	> Not expressly stated
> Reporting Requirements – Form One & Form Two, simplified, with required Capital Expenditure Plan	> Similar to Forms A, B and C
> Timely use of Funds – five (5) years	> Three years plus the year of allocation
> Fund Trades – are restricted to other dedicated transportation funds/revenues	> Not allowed under Prop C, allowed for General Funds in Prop A
> Suspension of disbursements for three (3) years if funds are not spent on transportation projects	> Not stated
> Local Funding Contributions – Match allowed, use for 3% Measure R Attachment A projects	> Match allowed for eligible Prop A and Prop C LR projects

LR Project Comparisons

Measure R

- > Maintenance of Effort (MOE) funds are to be used to augment, not supplant, existing local revenues being used for transportation purposes. Jurisdictions must maintain their individual existing local commitment of funds, for current transportation projects and services.
- > In addition to implementing new Measure R eligible projects and programs, Jurisdictions may use Measure R LR funds to supplement existing Measure R eligible projects and programs should there be a current or projected funding shortfall
- > Fund Reserves – may set up a reserve fund account to obtain additional time (beyond the five year term limit) to expend funds. Administratively managed by submittal of a request letter, reply approval letter.
- > Jurisdiction will be required to establish a separate account, or sub-account that can be audited.

Prop A and Prop C

- > MOE required by guidelines; specifically in regard to roadways projects as Prop C funds are intended to supplement existing local revenues being used for road improvements. Cities and counties shall maintain their existing commitment of local, discretionary funds for streets and roads.
- > Capital Reserve Process – extensive approval process; allowed for Capital projects only, must have LACMTA Board approval; must enter into a Memorandum of Understanding (MOU) or Capital Reserve Agreement (CRA); evaluation of project every 3 years.
- > Requirement of establishing a separate account is the same

Required Documents

1. Assurances and Understandings
2. Recreational Transit Form
3. Sample Trade Agreement
4. Form One – Expenditure Plan
5. Form Two – Expenditure Report



Recreational Transit Form

Appendix II

Recreational Transit Services Form

LACMTA – Annual Report – Due October 15th
Recreational Transit Trips

Agency	Fiscal Year
Availability: Certify that all Local Return funded trips were made available to the public	
Advertisements: Certify that all Local Return funded trips were made available to the general public (Advertisement, flyers, internet postings)	
Destination: Certify that all Local Return funded trips were within the area of recreation map Appendix III (fully or proportionally funded)	
Salaries: Certify that Local Return funds did not fund the salary of escorts or guardians	

Signature: _____

Date: _____

Local Return Guideline Information:

Jurisdiction shall submit a listing of Recreational Transit Services no later than October 15 after the fiscal year. Recreational Transit Service project must meet the following conditions:

- Trips are eligible for travel within a 300 mile radius of the designated point of departure within the Jurisdiction. All eligible trips must be made within California, and eligibility restricts the use to day trips (no overnight trips).
- Trips may be limited to certain general age groups (e.g., children under 18, senior citizens, persons with disabilities), however, trips must be made available to all individuals within that designated group.
- Special events or destinations (e.g., city parks, concerts, special events) may be served, however, all members of the general public including individuals with disabilities must be allowed to use, the service.
- LR funds may not be used to pay the salaries of recreation leaders or escorts involved in recreational transit projects.
- All recreational transit trips must be advertised to the public, such as through newspapers, flyers, posters, and/or websites.

Note: When annual audits are performed for the Local Return Program, compliance audits to the above will be conducted for Recreational Transit Services on a random basis. LACMTA advises you to keep all recreational transit information, including dates and destinations, on hand for the audit.



Sample Trade Agreement

- Note: Trading of Measure R LR funds are restricted to other dedicated transportation funds/revenues (except for Proposition C funds which are not allowed)
- This Fund Exchange Agreement is made and entered into this _____ day of _____, 20___, by and between the City of Surf City, California and the City of Mountain Valley, California with respect to the following facts:
- A. The City of Mountain Valley proposes to provide Dial-A-Ride services to its elderly and individuals with disabilities. Approximately 20% of the City population is unable to use the available fixed route service due to frailty or handicap. No door-to-door public transit services are available in the City of Mountain Valley. Adequate Measure R Local Return (LR) funding for such a service is not available given the limited amount of the City of Mountain Valley's Measure R LR allocation and the needs of other priority transit projects in the City.
- City of Surf City, has uncommitted funding authority for its Fiscal Year 2009-10 allocation of Measure R LR funds which could be made available to the City of Mountain Valley to assist in providing the services discussed in Paragraph A of this Agreement.
- City of Mountain Valley is willing to exchange its transportation funds, in the amount indicated in Section 1 below in exchange for City of Surf City's uncommitted Measure R LR funds.
- City of Surf City is willing to exchange its uncommitted Measure R LR funding in the amount indicated in Section 1 below to City of Mountain Valley, for the purpose identified in Paragraph A above, for City of Mountain Valley's transportation funds.
- Now, therefore, in consideration of the mutual benefits to be derived by the parties and of the premises herein contained, it is mutually agreed as follows:
- 1. Exchange. City of Surf City shall transfer \$100,000 of its Fiscal Year 20__-20__ Measure R LR funds to City of Mountain Valley. In return, City of Mountain Valley shall transfer \$50,000 of its transportation funds to City of Surf City.
- 2. Consideration. City of Surf City shall transfer the Measure R LR funds to City of Mountain Valley in twelve equal installments due the first day of each month (or in one lump sum payment). City of Mountain Valley shall transfer its transportation funds to City of Surf City in twelve equal installments due the first of each month (or in one lump sum payment).
- The first installment shall be due and payable upon approval by the Los Angeles County Metropolitan Transportation Authority ("LACMTA") of City of Mountain Valley's Expenditure Plan covering the services discussed in Paragraph A above.
- B. Concurrently with the execution of this Agreement City of Mountain Valley shall provide LACMTA with the Standard Assurances and Understandings Regarding Receipt and Use of Measure R LR funds specified in the Guidelines regarding the use of the assigned Measure R LR funds.
- 7. This Agreement constitutes the entire understanding between the parties, with respect to the subject matter herein. This Agreement shall not be amended nor any provisions or breach hereof waived, except in writing signed by the parties hereto.

• **IN WITNESS WHEREOF**, the parties hereto have caused this Fund Exchange Agreement to be executed by their respective officers, duly authorized, on the day and year above written.

• CITY OF _____	CITY OF _____
• BY _____	BY _____
• ATTEST: _____	
• _____	_____
• City Clerk	City Clerk
• Approved as to Form:	Approved as to Form:

Expenditure Plan - Form One

Note: Capital Project Definition

A “capital project” is a large, one-time undertaking that results in a major asset with a life of longer than one year and a total expenditure of more than \$250,000. Such a project may involve the acquisition, construction, improvement, rehabilitation, renovation, replacement and/or expansion of a major asset (e.g., infrastructure, land, equipment, facilities, etc.)

A capital project also may include activities associated with developing such an undertaking, including: (1) planning (e.g., studies relating to management, operations, capital requirements and economic feasibility); (2) engineering, design and evaluation of alternatives (e.g., preparation of engineering and architectural surveys, plans and specifications, and development of other technical studies; and (3) other similar or related activities prior to and in preparation for the acquisition construction, improvement, rehabilitation, renovation, replacement and/or expansion of a major asset. A capital project is not involved with activities normally associated with the everyday operation and maintenance of a major street.

Form One has Part I (fill out for all projects), and Part II (for Capital Projects only)

Expenditure Plan

Los Angeles County Metropolitan Transportation Authority
Measure R Local Return Expenditure Report

(Form One, Part I)

(Due August 1st following the beginning of each fiscal year)

Agency Ref	Jurisdiction	Fiscal Year		Type	Report Date (mm/dd/yy)
	Pomona	2010		Budget	1/0/1900
		J	S	Operations	Capital ⁽¹⁾
Click the bar under each category to input project data					
1 - Streets And Roads					
	1.10 Capacity Enhancements	Y	Y		1,500,000
	1.05 Street Repair and Maintenance	N	N		400,000
	1.30 Complete Streets	Y	Y		
Sub-Total				-	1,900,000
2 - Traffic Control Measures					
	2.01 Vanpool and/or vanpool incentive programs	N	Y	600,000	
Sub-Total				600,000	-
3 - Bikeways and Pedestrian Improvements					
	3.05 Bike/Pedestrian Facilities, Construction & Maint.	N	Y		40,000
Sub-Total				-	40,000
4 - Public Transit Services - (Operations)					
	4.05 New fixed route, paratransit or Flexible Destination	Y	Y	200,000	
	4.25 Service enhancements related to bus/rail interface	N	Y	100,000	
Sub-Total				300,000	-
5 - Public Transit Capital					
	5.10 Vehicles	N	N		300,000
Sub-Total				-	300,000
6 - Transportation Marketing					
	6.30 Transportation user subsidy programs	N	N	200,000	
Sub-Total				200,000	-
7 - Planning, Engineering and/or CMP					
Sub-Total				-	-
8 - Transportation Administration					
	8.10 Fund Administration (20% cap)	N	N	60,000	
Sub-Total				60,000	-
9 - Local Funding Contributions					
Sub-Total				-	-
Total Expenditures				1,180,000	2,240,000



Authorized Signature

Date

(1) Capital Expenditures in excess of \$250,000 must be accompanied by Form I, Part II.

Expenditure Plan

Pomona

Measure R Local Return Capital Projects
As of January 00, 1900

Category	Project Description	Start Date	Compl Date	Funding Sources			
				Fiscal Yr	Measure R	Other	Total
1 - Streets And Roads	Street Repair/Pot Holes throughout city	12/01/09	12/01/12	2010	50,000		50,000
				2011	200,000		200,000
				2012	150,000		150,000
				-----	-----	-----	-----
			Project Total	400,000	-	400,000	
1 - Streets And Roads	Main Street Capacity Improvements	11/01/09	08/01/11	2010	500,000	1,000,000	1,500,000
				2011	1,000,000	400,000	1,400,000
				-----	-----	-----	-----
				-----	-----	-----	-----
			Project Total	1,500,000	1,400,000	2,900,000	
5 - Public Transit Capital	Purchase New Vehicle	11/20/09	05/27/10	2010	300,000		300,000
				-----	-----	-----	-----
				-----	-----	-----	-----
				-----	-----	-----	-----
			Project Total	300,000	-	300,000	
			-----	-----	-----	-----	
			Project Total	-	-	-	
			-----	-----	-----	-----	
			Project Total	-	-	-	
Total Capital Projects					2,200,000	1,400,000	3,600,000



Expenditure Report - Form Two

Los Angeles County Metropolitan Transportation Authority
 Measure R Local Return Expenditure Report
 (Form One, Part I)
 (Due August 1st following the beginning of each fiscal year)

Measure R, Form II

Agency Ref	Jurisdiction Pomona	Fiscal Year 2010		Type	Report Date (mm/dd/yy)
		J	S	Actual	1/0/1900
Click the bar under each category to input project data					
1 - Streets And Roads				Operations	Capital ⁽¹⁾
	1.10 Capacity Enhancements	Y	Y		1,500,000
	1.05 Street Repair and Maintenance	N	N		400,000
	1.30 Complete Streets	Y	Y		
	Sub-Total				1,900,000
2 - Traffic Control Measures					
	2.01 Vanpool and/or vanpool incentive programs	N	Y	630,888	
	Sub-Total			630,888	-
3 - Bikeways and Pedestrian Improvements					
	3.05 Bike/Pedestrian Facilities, Construction & Maint.	N	Y		35,000
	Sub-Total				35,000
4 - Public Transit Services - (Operations)					
	4.05 New fixed route, paratransit or Flexible Destination	Y	Y	200,000	
	4.25 Service enhancements related to bus/rail interface	N	Y	100,000	
	Sub-Total			300,000	-
5 - Public Transit Capital					
	5.10 Vehicles	N	N		280,000
	Sub-Total				280,000
6 - Transportation Marketing					
	6.30 Transportation user subsidy programs	N	N	158,990	
	Sub-Total			158,990	-
7 - Planning, Engineering and/or CMP					
	Sub-Total				-
8 - Transportation Administration					
	8.10 Fund Administration (20% cap)	N	N	80,000	
	Sub-Total			80,000	-
9 - Local Funding Contributions					
	Sub-Total				-
	Total Expenditures			1,149,878	2,195,000

Pomona
 Measure R Local Return Fund Summary
 Fiscal Year 2010

	Amount
Revenue	
Fund balance, Beginning of the Year	\$ -
Local Return Revenue	6,500,000
Contributions from other Agencies	-
Interest and other Income	60,000
Total Revenue	<u>6,560,000</u>
Total Funds Available	6,560,000
Expenditures	<u>3,354,878</u>
Fund Balance, End of the Year	3,205,122
Reserves for out-year Projects	<u>1,450,000</u>
Unallocated Fund Balance, End of the Year	\$ 1,755,122

Date: 8/15/2009

Authorized Signature

Date

(1) Capital Expenditures in excess of \$250,000 must be accompanied by Form I, Part II.



2009 Timeline

January	Provide Measure R information to TAC, BOS, LTSS and Streets & Freeway Committees; Circulate interest in Working Group Sheet; Select Working Group
February	Meet with LR Working Group members to present preliminary guideline working DRAFT guidelines and receive input
March	
April	
May	
June	
July	
August	Outreach to receive input from COGs, Committees & Sub-committees
September	
October	Take Measure R LR Guidelines for Board approval Send out Assurances and Understandings. When a signed original is received, LACMTA staff will set up an electronic system of monthly payments. Jurisdictions must submit a Form One for project eligibility



Metro

Measure R LR Estimates

15% Local Return	FY 2010 Estimate	FY 2011 Estimate	15% Local Return	FY 2010 Estimate	FY 2011 Estimate
Agoura Hills	\$ 120,187	\$ 204,922	Cudahy	\$ 133,278	\$ 227,244
Alhambra	\$ 459,689	\$ 783,784	Culver City	\$ 209,577	\$ 357,334
Arcadia	\$ 290,932	\$ 496,048	Diamond Bar	\$ 310,858	\$ 530,021
Artesia	\$ 90,394	\$ 154,124	Downey	\$ 583,909	\$ 995,582
Avalon	\$ 18,190	\$ 31,015	Duarte	\$ 118,209	\$ 201,550
Azusa	\$ 251,029	\$ 428,013	El Monte	\$ 649,180	\$ 1,106,872
Baldwin Park	\$ 418,602	\$ 713,729	El Segundo	\$ 87,561	\$ 149,295
Bell	\$ 199,627	\$ 340,369	Gardena	\$ 318,176	\$ 542,499
Bellflower	\$ 397,121	\$ 677,103	Glendale	\$ 1,066,871	\$ 1,819,047
Bell Gardens	\$ 240,848	\$ 410,653	Glendora	\$ 269,667	\$ 459,791
Beverly Hills	\$ 185,315	\$ 315,967	Hawaiian Gardens	\$ 81,886	\$ 139,618
Bradbury	\$ 4,882	\$ 8,324	Hawthorne	\$ 463,577	\$ 790,413
Burbank	\$ 556,356	\$ 948,603	Hermosa Beach	\$ 100,565	\$ 171,467
Calabasas	\$ 122,185	\$ 208,329	Hidden Hills	\$ 10,383	\$ 17,703
Carson	\$ 504,500	\$ 860,187	Huntington Park	\$ 333,451	\$ 568,544
Cerritos	\$ 282,584	\$ 481,814	Industry	\$ 4,110	\$ 7,007
Claremont	\$ 191,799	\$ 327,022	Inglewood	\$ 612,229	\$ 1,043,868
Commerce	\$ 69,711	\$ 118,860	Irwindale	\$ 8,879	\$ 15,138
Compton	\$ 511,102	\$ 871,445	La Canada-Flintridge	\$ 109,573	\$ 186,825
Covina	\$ 255,196	\$ 435,116	La Habra Heights	\$ 31,621	\$ 53,915



Measure R LR Estimates

15% Local Return	FY 2010 Estimate	FY 2011 Estimate	15% Local Return	FY 2010 Estimate	FY 2011 Estimate
Lakewood	\$ 429,958	\$ 733,091	Rolling Hills	\$ 10,130	\$ 17,272
La Mirada	\$ 257,977	\$ 439,858	Rolling Hills Estates	\$ 42,153	\$ 71,873
Lancaster	\$ 748,010	\$ 1,275,380	Rosemead	\$ 295,727	\$ 504,223
La Puente	\$ 222,771	\$ 379,831	San Dimas	\$ 189,903	\$ 323,791
La Verne	\$ 175,339	\$ 298,958	San Fernando	\$ 129,936	\$ 221,545
Lawndale	\$ 172,733	\$ 294,515	San Gabriel	\$ 220,227	\$ 375,493
Lomita	\$ 108,440	\$ 184,893	San Marino	\$ 69,294	\$ 118,148
Long Beach	\$ 2,537,136	\$ 4,325,892	Santa Clarita	\$ 911,792	\$ 1,554,633
Los Angeles City	\$ 20,836,488	\$ 35,526,833	Santa Fe Springs	\$ 91,620	\$ 156,214
Lynwood	\$ 376,711	\$ 642,304	Santa Monica	\$ 470,916	\$ 802,926
Malibu	\$ 70,556	\$ 120,300	Sierra Madre	\$ 57,248	\$ 97,610
Manhattan Beach	\$ 188,003	\$ 320,551	Signal Hill	\$ 58,721	\$ 100,121
Maywood	\$ 154,352	\$ 263,176	South El Monte	\$ 115,315	\$ 196,615
Monrovia	\$ 202,536	\$ 345,331	South Gate	\$ 529,509	\$ 902,828
Montebello	\$ 338,194	\$ 576,631	South Pasadena	\$ 132,830	\$ 226,480
Monterey Park	\$ 331,839	\$ 565,795	Temple City	\$ 183,770	\$ 313,333
Norwalk	\$ 564,936	\$ 963,232	Torrance	\$ 767,179	\$ 1,308,062
Palmdale	\$ 761,678	\$ 1,298,684	Vernon	\$ 489	\$ 834
Palos Verdes Estates	\$ 72,338	\$ 123,338	Walnut	\$ 166,342	\$ 283,618
Paramount	\$ 298,544	\$ 509,026	West Covina	\$ 580,237	\$ 989,321
Pasadena	\$ 762,858	\$ 1,300,695	West Hollywood	\$ 193,452	\$ 329,841
Pico Rivera	\$ 344,369	\$ 587,159	Westlake Village	\$ 45,666	\$ 77,861
Pomona	\$ 841,546	\$ 1,434,860	Whittier	\$ 447,772	\$ 763,465
Rancho Palos Verdes	\$ 221,267	\$ 377,267	Unincorp La County	\$ 5,624,267	\$ 9,589,543
Redondo Beach	\$ 347,567	\$ 592,612			

