



San Gabriel Valley Council of Governments

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City Managers' Steering Committee

Date: June 2nd, 2009

Time: 8:00 a.m.

Location: El Monte City Hall

1.0 Preliminary Business

1.1 Call to Order

J. Mussenden called the meeting to order at 8:10 a.m.

1.2 Roll Call / Introductions

Members Present:

Alhambra	J. Fuentes
Diamond Bar	Jim DeStefano
El Monte	J. Mussenden
La Canada	M. Alexander
San Dimas	B. Michaelis

Members Not Present:

Glendora
San Gabriel
San Marino

SGVCOG Staff:

N. Conway, Executive Director
M. Creter, Staff

Guests

R. Richmond, ACE Construction Authority
R. Bobadilla, El Monte
M. Thai, El Monte
D. Chantarangsu, Glendora
P. Clarke, La Canada Flintridge
L. Stevens, San Dimas

2.0 Public Comment

There was no public comment.

3.0 Changes to Agenda Order; Identify Subsequent Need or Emergency Items

4.0 Consent Items

4.1 Notes from May 5th, 2009 meeting

The Chair recommended that the committee receive and file the minutes.

5.0 Discussion Items

5.1 SB 375

D. Chantarangsu gave a brief overview of the purpose of SB 375 and updates related to the Regional Targets Advisory Committee (RTAC) and SCAG's Conceptual Land Use Scenario. The committee discussed the overall purpose of the legislation, which is to achieve greenhouse gas emissions reductions through land use changes, transportation investments, and transportation demand managements (TDM) strategies. There was extended discussion on how this legislation will impact future distribution of transportation funding, particularly Measure R funds and that general plan changes will be needed in order meet conformity requirements. Additionally, the committee discussed

the pros and cons of accepting sub delegated authority for implementation of SB 375 from SCAG. The Executive Director stated that there is a September 2009 deadline to make this decision and stated that this issue will be discussed in detail at the June 11 briefing. .

5.2 ACE Construction Authority 3rd Quarter Financial Reports

J. Fuentes recused himself from the meeting for items 5.2 and 5.3 dues to a potential conflict of interest.

R. Richmond provided a report on the 3rd Quarter Financial reports, including a review of cash flow, reimbursements and the indirect cost allocation plan.

5.3 ACE Construction Authority FY 2009-2010 Budget

R. Richmond provided an overview of the FY 2009-2010 budget.

There were questions related to closeout costs for the project and un-reimbursable expenses.

There was discussion about the process and timeline for Governing Board review and approval of the ACE budget. The CEO Of ACE indicated that the COG bylaws require the ACE budget to be approved by the Governing Board by the end of FY 08-09 (June 30, 2009). The Steering Committee members indicated that additional time would be needed to review the budget in depth with finance managers prior to providing an endorsement of budget to the Governing Board. There was discussion about creating a finance subcommittee of the CM Steering Committee to review the budget and quarterly financial report in the future.

There was a motion to move the budget out of the City Managers' Steering Committee and submit it to the Governing Board, indicating that the Committee had only provided a cursory review of the data presented, and with a recommendation to create a Finance Subcommittee of the City Managers' Steering Committee to review ACE's budget and quarterly financial reports in future years (M /S/ C: Alexander / Michaelis / Unanimous).

5.4 Federal Economic Stimulus Funding

5.4.1 Energy Efficiency and Conservation Strategy (EECS) Request for Qualifications (RFQ)

The Executive Director stated that at the May Steering Committee meeting, members had requested that the COG provide assistance to cities in applying for and securing stimulus funding. In response to that request, the COG has been working with a number of member agencies to develop a request for proposals (RFP) for consultant services related to the Energy Efficiency and Conservation Strategy, which is part of the Energy Efficiency and Conservation Block Grant (EECBG) program. This RFP would allow participating cities to pool resources and leverage cost savings through an economy of scale. This RFP will include two levels of effort which cities can select from: Tier 1, which would meet all requirements of the EECS, and Tier 2, which would be more comprehensive and allow the information to be incorporated into a climate action plan.

There was a notion to approve release of a RFP for services related to the EECS (M/S/C: Michaelis / DeStefano / Unanimous).

5.5 Update on Homeless Services Strategy Implementation

The Executive Director stated that staff has been researching best practices relative to forming the coordinating council which will serve as the umbrella organization for homeless services in the San Gabriel Valley. However, work has been put on hold pending confirmation of the County's funding commitment for the position that will staff this new organization.

5.6 Upcoming Events

- 5.6.1 Green Building Workshop – June 10
- 5.6.2 SB 375 Briefing – June 11
- 5.6.3 5th Annual Jack Phillips Awards – June 18
- 5.6.4 SGVCOG Strategic Planning Session – July 22

The Executive Director reviewed the purpose of each event and encouraged Committee members to attend.

5.7 Election of City Managers' TAC Chair and Vice-Chair for FY 2009-2010

The Executive Director stated that the election of a Chair and Vice-Chair for the City Managers' TAC will occur at the meeting of the full TAC in June. Committee members discussed the composition of the City Managers Steering Committee and indicated that at the June meeting, new representatives should be encouraged to participate in the Steering Committee. They also discussed the need to re-survey Steering Committee members on the date, time and location of the monthly meetings.

6.0 New Business items for Next Regular Meeting

7.0 Announcements

The Executive Director announced that the Bradbury City Council voted to rejoin the COG in May.

7.1 Metro Vanpool Program

This item will be carried over to the next meeting.

8.0 Next Meeting

9.0 Adjourn

The meeting adjourned at 10:15 a.m.