



San Gabriel Valley Council of Governments

3452 East Foothill Blvd. Suite 910, Pasadena, California 91107 Phone: (626) 564-9702 FAX: (626) 564-1116 E-Mail SGV@sgvcog.org

City Managers' Steering Committee

Date: July 15, 2009

Time: 12 noon

Location: SGVCOG Offices

1.0 Preliminary Business

1.1 Call to Order

C. Jeffers called the meeting to order at 12:10 a.m.

1.2 Roll Call / Introductions

Members Present:

Alhambra	T. Schultz, J. Keating
Diamond Bar	Jim DeStefano
El Monte	J. Mussenden
Glendora	C. Jeffers
La Canada	M. Alexander
San Dimas	B. Michaelis
San Gabriel	M. Paules
San Marino	M. Ballantyne
West Covina	A. Pasmant

Members Not Present:

None

SGVCOG Staff:

N. Conway, Executive Director
M. Creter, Staff

Guests

J. Allred, Rosemead

2.0 Public Comment

There was no public comment.

3.0 Changes to Agenda Order; Identify Subsequent Need or Emergency Items

4.0 Consent Items

5.0 Discussion Items

5.1 Structure of City Managers' Steering Committee

There was extended discussion on this item. The Executive Director clarified that the position of the past Chair of the Committee would be in addition to the 10 regional seats, making for a total of 11 committee members. Committee members requested that the Executive Director revise the distribution of cities among the five sectors to incorporate Bradbury and Temple City.

There was a motion to approve the revised City Managers' Steering Committee structure and send out notification of sector vacancies (M/S/C: DeStefano / J. Mussenden/ Unanimous).

There was a motion to elect C. Jeffers and A. Pasmant to serve as chair and vice-chair of the City Managers' Steering Committee respectively (M/S/C: M. Alexander/ J. Mussenden/ Unanimous).

5.2 Reactivation of Bradbury and Temple City COG Membership

The Executive Director stated that both Bradbury and Temple City have reactivated their COG memberships. As a result, the COG will now have full participation from all 31 cities, 3 LA County Supervisorial Districts, and 3 water districts that govern the San Gabriel Valley.

5.3 AB 2766 Audit - FY 2005-06 and FY 2006-07

The Executive Director presented the audit findings for the use of AQMD funds for FY 2005-06 and 2006-07. He stated that the auditors had offered an unqualified opinion that all use of funds had been appropriate and accurately accounted for.

There was extended discussion on the new interpretation of rules and regulations associated with use of AB 2766 funds. Committee members expressed concern that these new interpretations were making it more difficult for cities to expend their AB 2766 funding. The Committee members requested that the Executive Director work with Michael Cacciotti (South Pasadena), who serves as the San Gabriel Valley's representative on the AQMD Board of Directors, to address these concerns.

5.4 Executive Director Annual Evaluation

The Executive Director indicated that staff and the consultant are still working to collect the remaining evaluations so that there is full participation from all member agencies.

5.5 Grants and Special Projects

5.5.1 EENR

5.5.1.1 Energy Efficiency and Conservation Strategies Request for Proposals (RFP)

The Executive Director gave a brief overview of the assistance that the COG has offered to cities in this process, which included developing an RFP, holding a bidders conference, and hosting interviews of select firms. The six cities that participated with the COG in this process are currently in the process of negotiating their individual contract with the selected firm. Once these cities have executed their contracts, the COG will send out information to all other cities on the pricing that was offered.

5.5.1.2 Watershed Coordinator

The Executive Director stated that as a result of the State's budget crisis, the COG had received a stop work notification on this grant in December 2008. As a result of recent bond sales, the Department of Conservation has now sent the COG a notice proceed. Now the COG is working with the RMC to fill this position. It is anticipated that work will restart on August 1. COG staff provides administrative support for this position.

5.5.1.3 TMDL Implementation

The Executive Director stated that the COG is assisting a number of cities in contract administration associated with implementing a metals TMDL program. The COG will receive an administrative fee for its work.

5.5.1.4 San Gabriel Valley Energy Wise Partnership

The Executive Director stated that the COG continues to participate in the SGVEWP with Southern California Edison. This Partnership provides funding for enhanced rebates for municipal energy efficiency retrofits as well as funding for marketing, education and outreach activities.

The Steering Committee requested that staff prepare a report indicating the steps required to access the enhanced SGVEWP rebates.

5.5.1.5 CIWMB Grant – CFL Collection

The Executive Director stated that the CIWMB has indicated that it plans to take action to fund the COG's application for the Household Hazardous Waste (HHW) grant program, which was originally submitted in 2008. This will provide funding for the COG, in partnership with the California Product Stewardship Council, to implement a take-back program for CFLs and batteries at retail locations throughout the San Gabriel Valley.

- 5.5.1.6 EPA Greenhouse Gas (GHG) Emissions Inventory and Reduction Plan Application
The Executive Director stated that staff is in the process of developing on an application for this grant program to develop a Valley-wide GHG emissions inventory and reduction plan. Currently, staff is soliciting letters of support from member agencies.

5.5.2 Housing

5.5.2.1 Homeless Services Strategy Implementation

The Executive Director stated that he is still working with the County to secure funding for Phase II (Implementation), including funding staff positions that will support this new umbrella organization.

5.5.2.2 SB 375 Implementation

The Executive Director indicated that SCAG has delayed the deadline for subregions to indicate whether they will be developing sub regional sustainable communities strategies from September 2009 to December 2009. Currently, SCAG staff is working with COG staff to gather zoning and on-the-ground land use data from cities in the San Gabriel Valley. COG staff and the SB 375 Working Group plan to give a full presentation of available options to the Governing Board in fall 2009.

5.5.3 Transportation

5.5.3.1 Arrow Highway Corridor Study

The Arrow Highway Corridor Working Group is continuing to meet and it is anticipated that COG staff will begin developing a land use inventory once it receives funding from the County.

5.5.3.2 METRO's Long Range-Transportation Plan

COG staff is currently developing an analysis of the LRTP for review and action by the Governing Board at its July meeting. One of the major issues with the draft LRTP is that it lacks a fully detailed plan for highway projects, and instead focuses on largely on rail projects.

5.6 LA County Initiatives and Projects

5.6.1 LA County Flood Control District's Water Quality Initiative

The Executive Director stated that negotiations on the initiative have stalled between LA County and the cities. It is not anticipated that the County will revive its efforts.

The Committee members requested that COG staff work with Gateway COG to develop consensus.

5.6.2 AB 811 (Levine) – Energy Efficiency Financing for Homeowners

The Executive Director stated that the County is investing \$15 million of its ARRA energy-efficiency funds into the development of a Countywide AB 811 program, which will assist homeowners in financing energy-efficiency and solar projects. SGVCOG staff is partnering with the County to host a workshop on this program on August 20th.

5.7 Strategic Planning Session – July 22, 2009

The Executive Director encouraged all committee members to attend this event.

6.0 New Business items for Next Regular Meeting

7.0 Announcements

8.0 Next Meeting

The Chair requested that SGVCOG staff poll committee members on an ideal date and time to hold a standing monthly meeting. The next monthly meeting will be in September.

9.0 Adjourn

The meeting was adjourned at 1:50 p.m.