



# San Gabriel Valley Council of Governments

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## Housing Committee Minutes

Date: April 3<sup>rd</sup>  
Time: 1:00 p.m.  
Location: San Gabriel Valley Council of Governments Office  
3452 E. Foothill Blvd, Suite 810  
Pasadena, CA 91107

### 1.0 Preliminary Business

#### 1.1 Call to Order

The meeting was called to order at 1:00 p.m.

#### **Present**

Claremont  
Covina

LA County District 5  
Pasadena  
San Dimas

J. Parker  
M. Juarez  
P. Philips  
P. Novak  
M. McAustin  
L. Stevens

#### **Absent**

La Canada Flintridge  
Pomona

South El Monte

#### **Ex-Officio:**

LA County Department of Regional Planning

LA County Community Development Corp.

C. Chung

T. Fung

B. Huang

#### **SGVCOG Staff:**

N. Conway, Executive Director

M. Creter, Staff

#### 1.2 Self-Introductions

### 2.0 Public Communications

There were no public communications.

### 3.0 Consent Items

#### 3.1 Correspondence

There was no action on this item.

### 4.0 Discussion Items

#### 4.1 Housing Strategic Plan

The Executive Director gave a brief presentation on this item. He stated that in 2003, the COG developed a Housing Strategic Plan concurrent with the development of the Valley's Growth Visioning Plan. The objective of the Housing Strategic Plan was to identify strategies to support the COG's member agencies' efforts to comply with SCAG's Regional Housing Needs Assessment (RHNA), and the State's housing laws for each city. One of the approaches that was identified was the linkage of the COG's member agencies' RHNA allocations with the development of funding opportunities that supported those stated goals.

After the completion of this housing study, COG staff worked with staff from the State's Department of Housing and Community Development (HCD) to make the San Gabriel Valley a prototype for pooling RHNA allocations at a subregional level. During the 2003 RHNA cycle, in effort to move forward in this strategy, the COG accepted subregional delegation. Concurrently, the COG pursued funding opportunities, including the City of Industry set-aside funds. These efforts led to the development of an ad hoc Housing Trust Fund Committee. After recognizing that there was a larger scope of issues that needed to be addressed, the COG Governing Board then voted to create a standing Housing Policy Committee.

#### **4.2 Election of Housing Committee Chair**

Meline Juarez (Covina) was elected Chair.

#### **4.3 Development of Six-Month Work Plan**

The committee identified the following objectives for its six-month workplan:

- *Develop Legislative Guidelines for Prop 1C that are Compatible with SGV Housing Initiative:* Committee members will be working with the SGV Legislative Caucus on developing guidelines that address the needs of the San Gabriel Valley's communities including focusing on infill and transit-oriented development opportunities (including major bus routes).
- *Conduct an Annual Housing Workshop for Community Agencies:* The COG will continue to work on this event with the Office of Congresswoman Grace Napolitano.
- *Provide Technical Assistance Opportunities for City Staff:* There was extended discussion on this issue. Several committee members stated it is very important to make a concerted effort to contact those cities which have not submitted applications under major affordable housing programs, such as the City of Industry set-aside funds, to determine why they have not participated. Additionally, committee members stressed that a key element of any technical assistance program would be to connect cities with developers that build these types of projects. Staff from LACDC and LACBOS District 5 will be researching whether any of the City of Industry set-aside funds can be used for these types of planning services.
- *Collect a Portfolio of Cities' Housing Elements:* The Executive Director stated that the SGV is one of the few regions where 85% of jurisdictions have adopted housing elements that have been approved by the state. In the latest update of housing elements, he expects that the COG's member agencies will continue this pattern.
- *Identify strategies for improving the RHNA process:* This study effort will include reviewing possible strategies for pooling resources and RHNA allocations. Additionally, the Executive Director will be working with staff from HCD and the SGVCOG Legislative Caucus to pursue legislation that would allow cities that purchase foreclosed homes and protect them as affordable housing to count them towards their RHNA requirements.

#### **4.4 Survey of Cities' Technical Assistance Needs**

#### **4.5 Collection of Status of Cities' Housing Elements**

#### **4.6 Homeless Strategy Development Study Update**

#### **5.0 Items for Future Meetings**

At the next meeting, staff will present a draft survey to determine the type and level of technical assistance required by cities to complete affordable housing projects.

#### **6.0 Set next meeting date – May 1<sup>st</sup>, 2008**

#### **7.0 Adjournment**