



San Gabriel Valley Council of Governments

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City Managers' Technical Advisory Committee

Date: Wednesday, March 19th, 2008
Time: 1:30 p.m.
Location: The Monrovia
534 S. Myrtle Ave.
Monrovia, CA 91016

1.0 Preliminary Business

1.1 Call to Order

*****Please note that there was not a quorum present at this meeting, and therefore these notes are for informational purposes only.

Present		Absent
Arcadia	D. Penman	Alhambra
Azusa	F. Delach	Baldwin Park
Covina	P. Philips	Claremont
El Monte	J. Mussenden	Diamond Bar
Glendora	C. Jeffers	Duarte
Monrovia	S. Ochoa	Industry
Sierra Madre	E. Aguilar	Irwindale
West Covina	A. Pasmant	La Canada Flintridge
		La Puente
		La Verne
		Montebello
		Monterey Park
		Pasadena
		Pomona
		Rosemead
		San Dimas
		San Gabriel
		San Marino
		South El Monte
		South Pasadena
		Walnut
		LA County

COG Staff:

N. Conway, Executive Director
M. Creter, Staff

Guests:

C. Bradshaw, City of Claremont Department of Public Works
L. Cetina, Metropolitan Water District
K. Patel, City of San Dimas Department of Public Works

1.2 Pledge of Allegiance

1.3 Roll Call / Introductions

2.0 Public Comment

There were no public comments.

3.0 Changes to Agenda Order; Identify Subsequent Need or Emergency Items

4.0 Consent Items

4.1 Notes from November 21st, 2007 meeting

This item will be carried over to the next meeting.

5.0 Discussion Items

5.1 Model Utility Trench Cut Ordinance

Representatives from the Public Works TAC gave a brief presentation on this item. They stated that this model ordinance is the result of a multi-year effort from the Public Works TAC. The purpose of this ordinance is to help provide uniform trench repair standards in the San Gabriel Valley. Currently, the utilities do the minimum repair work required, and this results in poor planning for street resurfacing projects and disproportionate staff time spent negotiating and repairing street cuts throughout the Valley. This ordinance will help provide a uniform standard in the Valley and greatly reduce the difficulties that have been experienced in the past getting utility companies to properly repair the city streets. There is also the concern that many cities have outdated standards and the trench repairs are hurting the integrity of the roadway infrastructure. This item will go before the Governing Board in April, and if approved, will be distributed to all member agencies.

5.2 Homeless Services Needs Assessment

The Executive Director gave a report on this item. He stated that one of the objectives of San Gabriel Valley Council of Governments' (SGVCOG) FY 2007-08 Strategic Plan is to engage in a needs assessment and the development of a plan to coordinate service delivery to homeless populations here in the San Gabriel Valley. This effort is undertaken in partnership with Los Angeles County. To accomplish this objective, SGVCOG seeks the involvement of important stakeholder groups including county, city, community and faith-based organizations. Los Angeles County Board of Supervisors passed a funding resolution for this project at its Tuesday, February 26th, 2008 meeting. While the contract between LA County and the SGVCOG is being finalized, the consultant has been instructed to undertake the preparatory work for the study including contacting member agencies and stakeholders to collect data regarding the various organizations in our respective cities. In addition, SGVCOG staff has sent out a letter of introduction for the consultants to our city managers and planners telling them of the upcoming study and asking for their assistance in this outreach effort. Staff anticipates that this study effort will be completed by October 1, 2008.

5.3 Call for Nominations – Housing Policy Committee

The Executive Director stated that at its February meeting, the Governing Board approved a list of nominees for the newly formed Housing Policy Committee. The Housing Policy Committee will focus on addressing the housing requirements and production demands that transcend our member agencies' respective boundaries. With passage of the State Housing Bond measure this past year, the goals of the committee will center around linking our Valley's communities together and securing our "fair share" of needed resources to support housing initiatives. Governing Board members and city staff interested in participating in this committee should submit their names to the SGVCOG offices. This first meeting of this committee is scheduled for April 3rd. The Executive Director encouraged additional participation on this committee by member of the City Managers' TAC.

5.4 SGV Gang Summit

The Executive Director gave an update on this item. At the suggestion of SGVCOG Governing Board member and El Monte City Mayor Ernie Gutierrez, a summit is being planned to discuss strategies to address gang violence in the San Gabriel Valley. It is important that the SGVCOG facilitate discussion on this issue, as it is a truly multi-jurisdictional problem that requires coordinated and comprehensive strategies.

The Chair along with the Chief of the Covina Police Department, Kim Raney, are continuing to plan for this event. Chief Raney is currently Chair of the Los Angeles County Police Chiefs Association. This event is tentatively scheduled for May 9th 2008, and this item will be discussed at the March SGVCOG Governing Board meeting. SGVCOG staff is working with the City Manager of El Monte to have that city host the event. At the March Governing Board meeting, the Executive Director will seek further direction from Board members regarding the anticipated size of this event as well as the target audience.

5.5 Request for Public Comments on Metro's Congestion Mitigation Fee Feasibility Study

The Chair stated that this item has been discussed by the City Managers' Steering Committee as well as the Planning and Public Works' TACs. The Executive Director stated that the COG is considering requesting funding from Metro for a pilot study to determine how such a fee could be applied in the San Gabriel Valley. This study would address how the fee would be collected and distributed as well the identification of a project list. The TAC had a brief discussion on this item and stressed the importance of insuring that all funding associated with the mitigation fee remains in the Valley and

that other funds are not diverted as a result of this new funding source. The Executive Director requested volunteers to participate on an ad hoc committee of City Managers, Planners and Public Works Directors that would be responsible for developing a proposed scope of work for this study. The volunteers were as follows: Fran Delach (Azusa), Don Penman (Arcadia), and Chris Jeffers (Glendora). This committee will meet in April and develop a scope of work to submit to the Metro Board before it takes action on this item at its June meeting.

5.6 Caltrans' Route 210 Congestion Relief Ramp Metering Project

The Executive Director gave a report on this item. This program has two major components: the conversion of HOV bypass onramps to metered ramps and freeway-to-freeway connector metering. Construction has been completed on this project. All meters, including the freeway to freeway meters at the intersection of the 57 and the I-605, will be activated on March 10th. The meters will show all green lights for the first two weeks, after that they will be fully operational on March 24th. The Executive Director stated that jurisdiction along the I-210 corridor should prepare for increased congestion on arterials as commuters exist freeway to avoid the connector metering. This could have a particularly large impact on Arrow Highway.

5.7 Los Angeles County Plastic Bag Policy

The Executive Director gave an update on this item which has been reviewed by the EENR Committee. At its February 22nd, 2008 meeting, the Los Angeles County Board of Supervisors voted 3-2 to approve a plan to reduce the consumption of plastic bags 30% by 2010 and 60% by 2013. Staff from the Los Angeles County Department of Public Works (LACDPW) reported to the COG's Solid Waste Working Group on February 26, 2008 that the County is sending a letter to cities asking them to join in support of this effort. The letter is signed by all five supervisors and a sample resolution will be attached. This issue was brought before the EENR Committee on February 27th, and a recommendation was made to draft a resolution of support of the County's initiative to be considered for adoption at the April Governing Board meeting.

5.8 Collection of Model Environmental Ordinances

The Executive Director stated that SGVCOG staff is in the process of collecting model environmental ordinances from all of the COG's member agencies as well as other cities throughout the region. Once these ordinances have been compiled and reviewed, the full compendium will be available on the SGVCOG website.

5.9 AB 2640: Disallowal of Green Waste Diversion Credit

The Executive Director stated that the Governing Board would be considering a position of oppose unless amended on this bill. Currently, AB 939 requires that jurisdictions meet diversion rates of 50% for all solid waste. Under this current law, jurisdictions may count green waste which is used as Alternative Daily Cover (ADC) at landfill sites towards their diversion rate. AB 2640 (Huffman) proposes a change in the AB 939 requirements, by disallowing green waste that is used as ADC to be counted towards a jurisdiction's diversion credit after the year 2015. Green waste that continues to be used as ADC after 2015 would instead be counted towards a jurisdiction's disposal rate. This could negatively impact several cities in the San Gabriel Valley that would fall below the 50% diversion rate if this bill were to go into effect. The EENR Committee is recommending that the SGVCOG work with the author to identify alternative strategies to encourage increased composting of green waste.

5.10 California Public Utility Commission Call for Abstracts: Local Government Partnerships

The Executive Director stated that On February 21st, the California Public Utilities Commission (CPUC) issued a Call for Abstracts for its Local Government Partnerships program. This is a three year program beginning in 2009 that provides funding for direct energy savings through the installation of energy efficiency measures and program services. At the February Governing Board meeting, board members directed SGVCOG staff to develop and submit an application under this program. The San Gabriel Valley Council of Governments' application is estimating 16.3 megawatts of annual savings, at a total program cost of approximately \$10 million. One of the long term objectives of the COG is to diversify its sources of income to cover operating costs in order to reduce the burden on out member agencies. This grant application represents an opportunity to do just that. If approved, this program would provide COG approximately \$150,000 a year for administration of this program. COG staff expects to receive a response in May 2008.

5.11 2008 Jack Philips Awards Nominations – June 26th

The Executive Director stated that SGVCOG staff is currently soliciting nominations for the 2008 Jack Phillips Awards. These awards are intended to recognize individuals who have had a significant impact on the progress of SGVCOG and the San Gabriel Valley as a whole. Typically one of the recipients is a City Manager, and therefore the Executive Director asked the TAC for recommendations. Currently, Christina Madrid, former Mayor of Azusa, and Terry Dipple, former Mayor of San Dimas and first President of the COG, have been nominated.

5.12 SGVCOG Strategic Planning Session – May 13th

The Executive Director stated that the SGVCOG's next strategic planning session is scheduled for Tuesday, May 13th at the new Rivers and Mountains Conservancy (RMC) offices in Azusa. He encouraged City Managers' to attend this event as it is the most important event the board will undertake in the year as it sets the issues and objectives that will be undertaken for next six months. An invitation for this event will be sent out in the next week.

5.13 City Managers' Reception with the Los Angeles County Chief Executive Officer (CEO)

The Executive Director stated that this event is scheduled for breakfast on the morning of April 10th. SGVCOG staff will prepare a brief agenda for this event to be distributed in the coming weeks. Topics that have been suggested to date include: policing of unincorporated areas, annexation of unincorporated islands, and San Gabriel Valley representation on the Metro Board.

5.14 San Gabriel Valley Night with the Pasadena Pops Orchestra

The Executive Director stated that one of the objectives identified in the current SGVCOG Strategic Plan is to organize at least one social event every six months for the Governing Board members. In order to accomplish this goal, the Governing Board officers have worked with the Pasadena Symphony Association and the San Gabriel Valley Economic Partnership to plan a "San Gabriel Valley Night at the Pasadena Pops." This special event is scheduled for Friday, June 20th at Descanso Gardens. The Executive Director stated that all Governing Board members are encouraged to reserve a table for their respective city.

5.15 Washington D.C. Trip Update

The Executive Director stated that this trip was very successful, most notably the breakfast event with Senator Barbara Boxer. He recommended that City Managers encourage their councilmembers to attend next year.

5.16 Sacramento Legislative Reception

The Executive Director stated that this dinner event has been scheduled for April 16th. This annual event is planned to coincide with the League of California Cities' Legislative Action days. Individuals interested in attending this event should contact the SGVCOG offices.

6.0 New Business items for Next Regular Meeting

7.0 Announcements

8.0 Next Meeting

9.0 Adjourn