



San Gabriel Valley Council of Governments

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CITY MANAGERS' TECHNICAL ADVISORY COMMITTEE STEERING COMMITTEE

Date: October 15th, 2007
Time: 8:00 a.m.
Location: Picasso's Bakery

Members Present:

Azusa
Covina
Diamond Bar
El Monte
San Dimas
San Gabriel
San Marino

F. Delach
P. Philips
J. Destefano
J. Mussenden
B. Michealis
M. Paules
M. Ballantyne

Members Absent:

Alhambra
La Canada Flintridge

COG Staff:

N. Conway Executive Director
M. Creter Staff

- I. Call to Order: Chair
- II. Public Comments
- III. Approval of September 10th, 2007 minutes Chair
A motion was made to approve the minutes (M/S/C: Philips/Ballantyne/Unanimous).
- IV. Action Items Chair

A. Homelessness Study

P. Philips stated that the SGVCOG has the opportunity to apply for funding to complete a count of homeless individuals in the San Gabriel Valley as well as create an inventory of all homeless services provided by government, non-profit and faith based organization.

N. Conway stated that the County Board of Supervisors had previously faced resistance to a top-down approach, and were now looking to develop a more collaborative, bottom-up approach.

Committee members expressed concern that this initiative would be the first step in shifting responsibility for providing homeless services from the County to the Cities. P. Philips and N. Conway stated that this was not the intention of the study effort, and that it would be focused verifying the count of homeless in the San Gabriel Valley and on identifying existing resources (particularly non-profits and faith-based organizations) that could be candidates for funding. P. Philips stated that it is important that the SGV cities take a pro-active approach on this issue, as a great deal of the funding from the Los Angeles Homeless Services Authority (LAHSA) is focused on the Cities of Los Angeles and Santa Monica.

M. Paules suggested that one of the other focuses of the study should be to develop an effective communication and outreach strategy for making local jurisdictions and community members aware of the County's planned homeless services projects.

N. Conway stated that this item will be brought back to the committee for further review in November as well as being discussed by the Governing Board.

B. Executive Director Evaluation

P. Philips directed committee members to review the consultant's narrative summary of the results of the Executive Directors Evaluation.

M. Paules stated that it is important that the Executive Directors' evaluation be kept confidential and that the review of the materials be done in closed session.

C. Website redesign – Interactive bulletin boards

N. Conway stated this as the SGVCOG's website is 10 years old, it is important that it be updated. This new update will include interactive and multimedia features. This would include bulletin boards that had restricted access only for committee members.

A motion was made to recommend authorizing the Executive Director to negotiate a contract with a website design firm (M/S/C: Delach/Paules/Unanimous).

D. Interns and Equipment

N. Conway stated that this item has been included in the Governing Board agenda as a point of clarification, due to vagaries of the COG's Management Services Contract with Arroyo Associates. The funding for the equipment was included in the FY 2007-2008 budget.

V. Discussion Items

Exec. Dir.

A. I-210 Studies

a. Caltrans

b. SCAG

There was extended discussion about the potential impact of these projects on local arterials. As well as the wider impact on connecting freeways.

B. SR-60 Truck Lane Study

N. Conway stated that SGVCOG staff will be working to ensure that any project that examines the possibility of an SR-60 truck lane include parallel routes in the analysis.

C. RMC Call for Projects

N. Conway encourages cities to apply for funding under this program, as SGV cities have been very successful with their projects in the past.

D. LA County Department of Public Health – Emergency Public Dispensaries

N. Conway stated that there will be a presentation on this item to the Governing Board in October.

E. Disaster Preparedness Planning Committee

N. Conway stated that George Hunter (Pomona) will be chairing this committee. One of the major focuses will be coordinating service delivery with the County.

F. Reorganization of Ad Hoc Housing Trust / Housing Committee

- N. Conway stated that he would be meeting with the Chairs of the Ad Hoc Housing Trust Fund Committee and the Planning TAC to discuss reorganization of a "Housing Committee" and to make it a standing committee of the COG.
- G. SGVCOG Strategic Planning Session (December 8th)
N. Conway encouraged City Managers to attend this event.
- H. Caltrans FY 2008-2009 Transportation Planning Grants (*Page 33*)
N. Conway encouraged cities to apply for this funding. Cities interested in interjurisdictional projects should contact the COG for assistance.
- VI. Items from the Members
J. Destafano requested feedback from Committee members on service delivery from SCE, particularly the communication of planned and unplanned outages. F. Delach suggested that this item be brought to the full CM Association meeting for discussion.
- VII. Items for Future Agenda
- VIII. Adjourn Chair
The meeting was adjourned at 10:00 a.m.