



San Gabriel Valley Council of Governments

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City Managers' Steering Minutes Draft

Date: Tuesday, January 8th, 2008

Time: 8:00 a.m.

Location: Picasso's Café

1.0 Preliminary Business

1.1 Call to Order

J. Mussenden called the meeting to order at 8:05 a.m.

Members Present:

Diamond Bar	J. DeStefano
El Monte	J. Mussenden
La Canada Flintridge	M. Alexander
San Dimas	B. Michealis
San Gabriel	M. Paules
San Marino	M. Ballantyne

Members Absent:

Alhambra
Azusa
Covina

SGVCOG Staff:

N. Conway, Executive Director
M. Creter, Staff

1.2 Pledge of Allegiance

1.3 Roll Call / Introductions

2.0 Public Comment

There was no public comment.

3.0 Changes to Agenda Order; Identify Subsequent Need or Emergency Items

4.0 Consent Items

4.1 Minutes from December 10th, 2007 meeting

There was a motion to approve the consent calendar (M/S/C: Ballantyne/ DeStefano/ Unanimous).

5.0 Discussion Items

5.1 Homeless Services Needs Assessment Award of Contract

The Executive Director stated that the Project Steering Committee held interviews of potential firms on December 7th. Based on these interviews, the Steering Committee will be recommending to the Governing Board that the Executive Director execute a contract with one of the applicants, the Corporation for Supportive Housing. The Executive Director stated that there are still some issues which need to be finalized including a clarifying the workplan for the second phase of the project, which entails facilitating stakeholder groups to develop an action plan. In order to move the project forward and adhere to the identified timeline, the Executive Director anticipates that the contract will be split into Phases 1 and 2.

A motion was made to recommend that the Governing Board authorize the Executive Director execute a contract to complete Phase 1 of the study effort (M/S/C: Paules/ DeStefano/ Unanimous).

5.2 SGV Gang Summit

The Executive Director gave an update on this item. He is continuing to work with the Chair and Chief Raney to plan this event. Additional updates will follow next month.

5.3 Call for Nominations – SGVCOG Representative to the Steering Committee and TAC to Oversee Caltrans/MTA Geo-Technical Studies for SR-710 Extension

Committee members recommended that this item be referred to the Public Works TAC for review and appointment of a representative.

5.4 SGVCOG Grant Applications Update

5.4.1 Caltrans' Community Based Transportation Planning Grant

5.4.2 California Department of Conservation Rivershed Coordinator Grant

The Executive Director gave a brief update on these grant applications, which were all submitted in January. In total, these grant applications request approximately \$1.2 million in funding from the State, which is in keeping with the objectives identified in the SGVCOG Strategic Plan.

5.5 SGVCOG New Membership

5.5.1 SGV Water Agencies

The Executive Director stated that there are a few final details that are being addressed by the water agencies regarding how they will select a representative. He anticipates that this amended JPA will be sent out to jurisdictions for approval in the coming weeks.

5.5.2 Mosquito Abatement Districts

The Executive Director stated that these special districts have approached the COG regarding possible memberships, and he was requesting feedback from the CM Steering Committee. Committee members stated that because the focus of these districts is very narrow, it may be most appropriate for them to gain an ex-officio status.

5.6 Status of FY 2006-07 Financial Audits

The Executive Director stated that these audits are currently in progress, but may experience slight delay because of change of staff in ACE's CFO position. However, otherwise, there are no other issues with the audit and he anticipates that there will be no findings.

5.7 Status of Caltrans Audit

The Executive Director provided a brief summary of the status of the ongoing Caltrans conflict matter.

6.0 New Business items for Next Regular Meeting

7.0 Announcements

The Executive Director stated that invitations for the SGVCOG's upcoming reception in Washington D.C. and Sacramento, scheduled for March 11th and April 16th respectively, will be sent out in the coming weeks.

J. DeStefano informed committee members that the policy the LACBOS is considering related to annexation will be voted on at the Board's January 15th meeting. This may affect cities that are considering annexations in the future.

8.0 Next Meeting

9.0 Adjourn

The meeting adjourned at 9:00 a.m.